

IFAP Safety Training Schedule

August 2007 - November 2007

TRAINING COURSES	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER
Occupational Safety & Health Training - Ph: 9310 3760 for bookings				
Workers' Compensation Course for Employers - (5 hours) NEW	23	27	18	29
Certificate IV in Occupational Health & Safety - Perth (20 days) **		3-7 (C)	2-6 (D)	
Diploma of Occupational Health & Safety (20 days) ** NEW	20-31 (A)		2-12 (B)	
Safety & Health Representative, Introductory - Perth (5 days)	30-3, 6-10, 13-17, 20-24	3-7, 10-14, 17-21, 24-28	8-12, 15-19, 22-26, 29-2	5-9, 12-16, 19-23, 26-30
Safety & Health Representative, Introductory - Bunbury (5 days)	27-31	19-20	8-12	
CONTAM Sampler Refresher - Perth (1 day) NEW		10		
Safety & Health Representative, Refresher - Perth (2 days)	7-8		2-3	
Safety & Health Representative, Refresher - Bunbury (2 days)		19-20	31-1	
Occupational Safety & Health for Supervisors - Perth (2 days) **	9-10, 28-29	13-14	4-5	6-7
Occupational Safety & Health for Supervisors - Bunbury (2 days) **		17-18	29-30	
OSH - Managerial Responsibilities (2 days) **	30-31			11-13, 22-23
Cert. III in Surface Ventilation Technician - (3 days) **		24-26		12-14
Cert. IV in Surface Ventilation Officer - (2 days) **		27-28		23-24
Accident Investigation - (1 day)	27		8	5
Introduction to OSH - (1 day)	6		4	
Injury Management Co-ordinator course - (3 days) ** NEW	14-16	18-20	23-25	13-15
Manual Handling - (1/2 day)				21
Hazardous Substances in the Workplace - (1 day)		12		20
Construction & Equipment Skills Training - Ph: 9310 0216 for bookings				
MARCSTA Surface Induction - (1 day)	Every Wednesday, Friday & Saturday			
Forklift Assessment - (1 day) **	Courses Every Monday			
Forklift Truck Operator - Skillbuilder (2 days) **	Courses Every Thurs/Fri			
Dogging - (5 days) **	Courses Every Week			
Rigging, Basic - (4 days) **	13-16	17-20	15-18	19-22
Rigging, Int/Adv - (6 days) **	20-25		22-27	26-1
Elevating Work Platform - (1 day) **	Courses Every Tuesday			
Basic Scaffolding - (5 days) **	30-3	3-7	29-2	
Int/Advanced Scaffolding - (6 days) **		10-15		5-10
Course in General Safety Induction - (1 day) **	Every Thursday Morning & Afternoon			
Course in Hydroblasting, Induction - (1 day) **	7	4	2	6
Survival & Emergency Response Training - Ph: 9431 6273 for bookings				
Tropical BOSIET (OPITO) - (2 days) **	Every Monday, Tuesday & Thursday			
TFOET, FOET - (1 day) **	Every Monday			
Aviation Escape and Survival (includes HUET) - (1 day) **	Every Tuesday			
BOSIET (OPITO) - (2.5 days) **	Every Tuesday afternoon			
Crisis & Emergency Management Training - Ph: 9221 9200 for bookings				
Introduction to Emergency Management - (1 day)	9	6	18	15
Telephone Skills in an Emergency - (1 day)	7	4	16	13
Introductory Safety & Health Representative - Oil & Gas (5 days)	13-17	10-14	8-12	5-9
Safety & Health Representative, Refresher - Oil & Gas (2 days) NEW			22-23	

IFAP
AUGUST 2007

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Upcoming IFAP Events
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2nd Crisis Conference
Planned for 2008

IFAP **EXTRA**

Consulting Services Expand

IFAP's wide range of risk management consulting services continues to expand and now includes:

CORPORATE SOCIAL RESPONSIBILITY

Intervention services include the development and implementation of:

- Integrated OSH quality and environmental management systems
- Positive performance indicators for OSH
- OSH strategic plans and performance objectives
- Drama based learning programmes
- Behavioural observation programmes and systems
- Coaching and mentoring for executives and line managers in OSH accountabilities

CRISIS & EMERGENCY MANAGEMENT

- Emergency business continuity planning
- Incident management (Including ICS and AIMS)
- Practical emergency simulations
- Emergency management procedures
- Emergency management plans

Emergency risk analysis

IFAP can facilitate the risk management process for clients in all sectors of industry. IFAP operates a unique computer based system, EMRAT 2005 (Emergency Management Risk Analysis Tool)

OCCUPATIONAL SAFETY & HEALTH

- Development of organisation specific HSE management systems
- Noise surveys and assessments
- Hazardous substances management and development of hazard registers
- Manual handling and ergonomic assessments
- OSH staff for short to medium term or project work
- Hygiene monitoring, surveys and advice
- Workers' compensation and injury management

WorkSafe Plan Assessments and AS/NZS 4801/4804 audits

WorkSafe Plan Assessor (WPA) suits WA based organisations and allows for recognition by WorkSafe WA. AS/NZS 4801/4804 systems audits are suited for national organisations and those involved in Federal Government projects.

CONSTRUCTION & EQUIPMENT SKILLS

- Supervision of projects
- Assistance with accident investigation
- Technical advice
- Risk assessments and audits

Visit www.ifap.asn.au for more information.



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Training



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International Crisis Conference for 2008

After the success of the first International Crisis and Emergency Management Conference, IFAP will be holding its second event on **Wednesday 6 and Thursday 7 February, 2008 at the Novotel Langley Hotel, Perth.**

The event will again feature a world class line up of local and international speakers following the theme “**Strategies for the Future**” and exploring the four stages of emergency management: Prevention, Preparedness, Response and Recovery. As a result of lessons learned speakers will draw on their experiences from past disasters and emergency events.

An exhibition showcasing the latest products and services on offer to the crisis and emergency industry will be held in conjunction with the two day conference.

The IFAP **Emergency Response Games** will follow the two day conference, **Saturday 9 February, 2008** on the Perth Foreshore. This event will challenge emergency response teams from all sectors with a variety of rescue and emergency response skills activities.

For more information on these upcoming events contact **Rebecca Johnston** on **9431 6276** or **rjohnston@ifap.asn.au**

Congratulations Sue Hastie of Bunbury! Winner of the DVD Recorder in the recent competition for members who renewed by July 31.

Events for Your Diary!

IFAP are hosting many events in the next 6 months including:

- **Safety2007 Conference & Exhibition**
Sheraton Perth Hotel, 25-26 September 2007
Sponsored by Coffey Environments, GIO and Kirfield Limited
- **Injury Management Forum**
Sheraton Perth Hotel, 25 September 2007
Sponsored by WorkCover WA
- **IFAP/CGU Safe Way Awards Presentations**
Sheraton Perth Hotel, 25 September 2007 (bronze and silver awards)
Kings Park Function Centre, 26 September 2007 (gold awards)
- **Skilled Gala Dinner**
Kings Park Function Centre, 26 September 2007
- **IFAP Corporate Golf Day**
The Vines Resort, 27 September 2007
Sponsored by Protector Alsafe
- **Drug Use in the Community – Implications for the Workplace Breakfast Presentation** (*An RAC Community Safety Month event*)
Kings Park Function Centre, 12 October 2007
- **35th Anniversary Dinner and Alumni Launch**
Sheraton Perth Hotel, 25 September 2007
- **International Crisis and Emergency Management Conference**
Novotel Langley Hotel, 6-7 February 2008
- **Emergency Response Games**
Perth Foreshore, 9 February 2008

See IFAP's website for more information www.ifap.asn.au



SEE BACK PAGE FOR IFAP TRAINING DATES

Safe Way Entries Now Closed

All submissions for both the Safe Way Achiever and the Lost Time Injury categories should now have been submitted. Audits for the Achiever Award are currently underway.

If you have yet to provide your submissions please contact **Maree Zaccaria** on **9431 6285**.

Short Courses Ideal for Introductory Training

IFAP offers a large number of short courses of one day or less duration. These courses are low cost and provide an ideal introductory level platform for staff.

One such course is the five hour **Workers Compensation and Injury Management Short Course for Employers**, priced at only \$140 for Members.

It is a legal requirement for employer organisations in WA to have an Injury Management System. This course is designed for employers who wish to understand and meet their legal obligations.

Another such course is the one day **Accident Investigation Course** which introduces staff to the reasons why accidents in the workplace need to be reported. It focuses on the role of the employee and supervisor in contributing to the accident reporting and investigation process. The course can also prove beneficial for in-house training and can be customised to reflect your organisations reporting procedures and documentation.

For more information on these and other short courses please contact IFAP on **9310 3760**.

New Members

IFAP welcomes the following new Members:

CORPORATE

Active Injury Management & Active Employment Services
Albany Plantation Export Company Pty Ltd
City of Melville
Energee Health Pty Ltd
Enquest Pty Ltd
Enterprise Risk Management Solutions
Extra Group Pty Ltd
Geokinetics (Australasia) Pty Ltd
Gindalbie Metals Ltd - Karara Iron Ore Project
GTSA Engineering
Higginsville Mining Pty Ltd
International Safety & Risk Management
Marra Worra Worra Aboriginal Corporation

Onslow Salt Pty Ltd
Pilbara Trucks Pty Ltd
Unimin Australia Limited
WARP Pty Ltd

INDIVIDUAL

Donald Boulter
Grant Bugno
Kerry Harker
Paul Hemmings
Gary Lennon
Sue Littleton
Stuart Richardson
Lawrence Ryper
Nugent Stiles
Michael Tooma
Jon-Paul Tyre

IFAP is a preferred OSH training provider for WA Government Departments and Agencies. For more information on courses available under this contract please contact IFAP on 9310 3760.

