

IFAP Safety Training Schedule

February 2007 - May 2007

TRAINING COURSES	FEBRUARY	MARCH	APRIL	MAY
Occupational Safety & Health Training - Ph: 9310 0218 for bookings				
WorkSafe Plan Assessor Training - (3 days)	12-14	6-8		
Certificate IV in Occupational Health & Safety - Perth (20 days) **	5-16 (A)	19-30 (B)	30-11 (A)	
Diploma of Occupational Health & Safety (20 days) ** <i>NEW</i>	19-2 (A)		16-27 (B)	
Safety & Health Representative, Introductory - Perth (5 days)	5-9, 12-16, 19-23, 26-2	12-16, 19-23, 26-30	16-20, 30-4	7-11, 14-18 21-25
Safety & Health Representative, Introductory - Bunbury (5 days)	5-9	19-23		7-11
Successful Safety Committees - (2 days)		8-9		
Safety & Health Representative, Refresher - Perth (2 days)	12-13	8-9	2-3	14-15
Safety & Health Representative, Refresher - Bunbury (2 days)		8-9	12-13	16-17
Occupational Safety & Health for Supervisors - Perth (2 days) **	6-7, 20-21	8-9, 13-14	3-4, 23-24	8-9, 22-23
Occupational Safety & Health for Supervisors - Bunbury (2 days) **	12-13	6-7	10-11	14-15
OSH - Managerial Responsibilities (2 days) **	8-9		12-13	
Cert. III in Surface Ventilation Technician - (3 days) **	19-21			14-16
Cert. IV in Surface Ventilation Officer - (2 days) **	22-23			17-18
Accident Investigation - (1 day)	1		10	
Introduction to OSH - (1 day)	5		2	
Injury Management Co-ordinator course - (3 days) ** <i>NEW</i>	23-25	27-1		
Manual Handling - (1/2 day)			11	
Hazardous Substances in the Workplace - (1 day)		7		
Construction & Equipment Skills Training - Ph: 9310 0216 for bookings				
MARCSTA Surface Induction - (1 day)	Every Wednesday, Friday & Saturday			
Forklift Truck Operator - (1 day) **	Courses Every Monday			
Forklift Truck Operator - Skillbuilder (2 days) **	Courses Every Thurs/Fri			
Dogging - (5 days) **	5-9, 12-16	12-16, 19-23	16-20	7-11, 14-18
Rigging, Basic - (4 days) **	19-22	26-29		21-24
Rigging, Int/Adv - (6 days) **	26-3			26-2
Elevating Work Platform - (1 day) **	Courses Every Tuesday			
Basic Scaffolding - (5 days) **	5-9		2-6	
Int/Advanced Scaffolding - (6 days) **	12-17		16-21	
Course in General Safety Induction - (1 day) ** <i>NEW</i>	1, 8, 15, 22	1, 8, 15, 22, 29	5, 12, 19, 26	3, 10, 17, 24
Course in Hydroblasting, Induction - (1 day) **	6	13	10	8
Survival & Emergency Response Training - Ph: 9431 6273 for bookings				
Basic Offshore Survival (includes HUET) - (2 days) **	Courses Every Week			
TFOSET, FOET BOS Refresher - (1 day) **	Selected Mondays			
Aviation Escape and Survival (includes HUET) - (1 day) **	Every Tuesday			
BOSIET (OPITO) - (2.5 days) **	Courses Every Week			
Tropical BOSIET (OPITO) - (2 days) **	Courses Every Week			
Crisis & Emergency Management Training - Ph: 9221 9200 for bookings				
Introduction to Emergency Management - (1 day)	15	15	12	10
Telephone Skills in an Emergency - (1 day)	13	13	10	8
Introductory Safety & Health Representative - Oil & Gas (5 days)	19-23	19-23	30-4 21-25	



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FEBRUARY 2007

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IFAP

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IFAP EXTRA

Bullying in the Workplace

IFAP Breakfast Presentation

Psychological violence and bullying are serious afflictions in our modern society posing serious consequences for many members of our community.

Workplace bullying alone is estimated to cost Australia more than \$12 billion every year. The collateral impacts arising from the pain, suffering and devastation caused by bullying reach well beyond those who have been targeted by these unacceptable behaviours and are known to lead to dysfunctional families, significant reductions in productivity in the workplace and other forms of social dislocation.

Join us for a special safety breakfast presentation where Bob Bryant, one of IFAP's leading OSH Consultants with a special interest in bullying in the workplace, will outline the types of behaviour that constitute bullying and how to deal with it in your workplace.

In this presentation, Bob will address the following questions:

- What is bullying?
- Why do people bully?
- What are the effects of bullying in the workplace?
- What can be done about bullying?

DATE: Wednesday 21 February, 2007

TIME: 7.30am to 9.30am

VENUE: Kings Park Function Centre
Fraser Ave, West Perth

COST: IFAP Members - \$27.50
Non-members - \$38.50

To register your place or for more information, please contact **Mackenzie Craig** on **9431 7277** or email **mcraig@ifap.asn.au**.



www.ifap.asn.au

Dates Set for Safety2007

With the success of IFAP's fifth annual Safety Conference still fresh, plans are already underway for Safety2007, billed to be the biggest Safety Conference in WA yet.

Dates have now been locked and loaded with the Safety2007 Conference scheduled to be held once again at the Sheraton Perth Hotel on **Tuesday 25 and Wednesday 26 September**. With the dates moved forward from the usual November period, plans are now well underway to secure high quality keynotes and presenters for the two day event. More than 360 delegates attended the Safety2006 Conference which featured 23 high quality speakers and topics suitable for all industry sectors.

Call for Papers

IFAP is seeking expressions of interest from anyone wishing to present at the Safety2007 Conference. Anyone interested should contact **Vertical Events** on **9388 2222**.

Call for Exhibitors

The Safety2007 Conference will once again feature an exhibition which will showcase the latest safety and health products and services. Places in this exhibition are limited and fill very quickly. Anyone interested in exhibiting should contact **Vertical Events** on **9388 2222**.

Call for Sponsors

IFAP has put together some sponsorship packages providing organisations with valuable benefits and opportunities for significant exposure at the Safety2007 Conference. Potential sponsors are advised to get in early to make the most of any planned promotional opportunities coming up. Sponsorship enquiries should be directed to **Rebecca Johnston** at IFAP on **9431 6276**.

New Members

IFAP welcomes the following new Members:

CORPORATE

Atteris Pty Ltd
Blake Thornton-Smith Pty Ltd
Cape Industrial Services Pty Ltd
Champion Technologies
KJ Dorrell Enterprises Pty Ltd
Oxiana Golden Grove Pty Ltd
Screenex
Surtech Systems Pty Ltd
Transfield Services Limited
Regional Aviation

INDIVIDUAL

Kevin Afric
David Caboz
Paul Garforth
Leigh Greenwood
Douglas Paltridge
Lee-Anne Pedrick
Manikam Pillay
Arun Raj
Alex Rutter

Staff Changes

IFAP would like to notify Members and clients of the following changes in the Marketing and Member Services Department. **Arianne George**, Manager - Marketing and Member Services, is currently on Maternity Leave. **Jon Morris** has been appointed to take on this role in her absence and will be based at IFAP Fremantle. **Maree Zaccaria** has been appointed as the new Member Services Officer/Marketing Assistant. Also based at Fremantle, Maree can be contacted on **9431 6285** with any membership and Safe Way queries.



Leading Safety Solutions

SEE BACK PAGE FOR IFAP TRAINING DATES

Introducing Drama Based Training

IFAP's Corporate Social Responsibility team is now offering a unique approach to training with surprising results.

Based on the premise that drama based training creates a more interesting and memorable learning experience for trainees, IFAP is now offering this unique training experience to its members and clients. IFAP has enlisted a team of professional actors to combine theatrical techniques with traditional training methods.

At IFAP, the aim of drama based training is to establish a creative learning environment in which participants explore the human elements of occupational safety and health. IFAP's drama based training programs typically focus on an area of organisational safety culture that needs to change and works with the development of communication skills and interpersonal relationships between members of working teams.

Already used successfully in a number of organisations including Western Power, IFAP's innovative training techniques incorporate a series of comedic plays, interactive skills and simulated interventions which are facilitated by a certified psychologist.

All drama based training is conducted with a consultative approach designed to capture the specific needs of an organisation. The ultimate aim is that through creative exploration of specific issues, IFAP drama based training can provide a catalyst for attitude and behaviour change in the workplace.

If you would like to see a sample of how drama based training works, a special demonstration will be featured at the Bullying in the Workplace breakfast on **Wednesday 21 February** (see front page for details). This demonstration will show how a drama based learning intervention can be implemented to supplement the management of bullying and associated inappropriate behaviours in the workplace.

For further information on drama based training and how it can benefit your workplace, please contact IFAP's Corporate Social Responsibility team on **9221 9200**.

Send Your Safe Way Entries in Now

Entries are now being accepted for the 2007 IFAP/CGU Safe Way Awards. Get yours in and join the growing number of WA organisations that promote and reward safety achievements.

Designed to enable organisations and individual work units to set their own safety targets, these awards encourage employees to work together as a team to achieve these. Last year, 57 organisations and over 1100 individual work groups were recognised for their safety achievements at the annual Safe Way presentation functions held in conjunction with the Safety2006 Conference.

Entry to the 2007 IFAP/CGU Safe Way Awards is free for IFAP Members with a nominal charge of \$154 applying to non-members wishing to participate. For more information, please visit www.ifap.asn.au or contact **Maree Zaccaria** on **9431 6285**.



ENTRIES CLOSE FRIDAY 23 FEBRUARY!

