

# IFAP Safety Training Schedule

March 2007 - June 2007

TRAINING COURSES	MARCH	APRIL	MAY	JUNE
<b>Occupational Safety &amp; Health Training - Ph: 9310 0218 for bookings</b>				
WorkSafe Plan Assessor Training - (3 days)				5-7
Certificate IV in Occupational Health & Safety - Perth (20 days) **	19-30 (B)	30-11 (A)		11-22 (B)
Diploma of Occupational Health & Safety (20 days) ** <b>NEW</b>		16-27 (B)	21-1 (A), 11-22 (B)	
Safety & Health Representative, Introductory - Perth (5 days)	19-23 26-30	16-20, 30-4	7-11, 14-18, 21-25, 28-1	11-15, 25-29
Safety & Health Representative, Introductory - Bunbury (5 days)	19-23		7-11	18-22
Successful Safety Committees - (2 days)	8-9			7-8
Safety & Health Representative, Refresher - Perth (2 days)	8-9	2-3	14-15	11-12
Safety & Health Representative, Refresher - Bunbury (2 days)		12-13	16-17	
Occupational Safety & Health for Supervisors - Perth (2 days) **	8-9, 13-14	3-4, 23-24	8-9, 22-23	6-7, 19-20
Occupational Safety & Health for Supervisors - Bunbury (2 days) **	6-7	10-11	14-15	
OSH - Managerial Responsibilities (2 days) **		12-13		5-6
Cert. III in Surface Ventilation Technician - (3 days) **			14-16	
Cert. IV in Surface Ventilation Officer - (2 days) **			17-18	
Accident Investigation - (1 day)		10		6
Introduction to OSH - (1 day)				5
Injury Management Co-ordinator course - (3 days) ** <b>NEW</b>	20-22	17-19	15-17	19-21
Manual Handling - (1/2 day)		11		8
Hazardous Substances in the Workplace - (1 day)				14
<b>Construction &amp; Equipment Skills Training - Ph: 9310 0216 for bookings</b>				
MARCSTA Surface Induction - (1 day)	Every Wednesday, Friday & Saturday			
Forklift Truck Operator - (1 day) **	Courses Every Monday			
Forklift Truck Operator - Skillbuilder (2 days) **	Courses Every Thurs/Fri			
Dogging - (5 days) **	12-16, 19-23	16-20	7-11, 14-18	11-15
Rigging, Basic - (4 days) **	26-29		21-24	18-21
Rigging, Int/Adv - (6 days) **			26-2	25-30
Elevating Work Platform - (1 day) **	Courses Every Tuesday			
Basic Scaffolding - (5 days) **	26-30			25-29
Int/Advanced Scaffolding - (6 days) **		16-21		
Course in General Safety Induction - (1 day) ** <b>NEW</b>	Every Thursday Morning & Afternoon			
Course in Hydroblasting, Induction - (1 day) **	13	10	8	5
<b>Survival &amp; Emergency Response Training - Ph: 9431 6273 for bookings</b>				
Basic Offshore Survival (includes HUET) - (2 days) **	Courses Every Week			
TFOSET, FOET BOS Refresher - (1 day) **	Selected Mondays			
Aviation Escape and Survival (includes HUET) - (1 day) **	Every Tuesday			
BOSIET (OPITO) - (2.5 days) **	Courses Every Week			
Tropical BOSIET (OPITO) - (2 days) **	Courses Every Week			
<b>Crisis &amp; Emergency Management Training - Ph: 9221 9200 for bookings</b>				
Introduction to Emergency Management - (1 day)	15	12	10	14
Telephone Skills in an Emergency - (1 day)	13	10	8	12
Introductory Safety & Health Representative - Oil & Gas (5 days)	19-23	30-4	21-25	18-22



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## IFAP Graduates It's First Trainee

IFAP is extremely proud to have recently graduated it's first **Certificate III in Rigging** trainee. Congratulations to Ron Calder from Leighton-Kumagai Joint Venture for being the successful recipient of the first completed qualification.

Ron embarked on the inaugural traineeship program with IFAP in 2006. A traineeship was perfect for Ron to make the transition to the construction industry after many years of drilling and blasting work on the mines.

"The traineeship has provided me with an understanding of the construction industry and I have picked up lots of new skills", Ron said.

## Employers may be able to qualify for up to \$9000 in funding

The *Australian Government Apprenticeships Incentive Programme* can provide eligible employers, who employ and train an Australian Trainee, up to \$4000. In addition to the government incentives, an employer may also be eligible for an extra grant of \$5000, which is provided by the Building and Construction Industry Training Fund. These grants are to assist with the cost of training a trainee within the construction industry.

Details on the **IFAP Certificate III in Rigging** traineeship can be found on our website or by contacting **Tania Sawyer** on **9310 0258**.

Further information on Grants can be obtained from an Australian Apprenticeships Centre on 1800 639 629 and from the BCITF on 9381 3900.

## Safe Way Deadline Extended to March 9!

Despite receiving record numbers of new applications many of last years entrants have yet to re-enter.

Visit [www.ifap.asn.au](http://www.ifap.asn.au) or call Maree Zaccaria on 9431 6285.

# Do you have an Injury Management System?

Legislation makes it mandatory for all employers to establish an injury management system in accordance with the Injury Management Code of Practice and to establish return to work programs for individual workers who are unable to return to the position held prior to the injury.

Injury management is now a primary focus of the workers' compensation system.

## Injury Management Co-ordinator Course

IFAP offers a Nationally Accredited Injury Management Co-ordinators course designed for people who have the responsibility, directly or indirectly, for injured workers in their organisation.

2007 DATES	
March	20-22
April	17-19
May	15-17
June	19-21

*"Brilliant! Learnt more in this course than I did in a university workers compensation unit."*  
Adam Cooper - Downer Engineering

*"Being trained by a person with extensive knowledge and experience of the entire system was great. Can't wait to get back to work and improve our current procedures, Thank you."*  
Victoria-Brentwood Long - MG Kailis Group

## Credit toward Diploma in OH&S

Subject to completing optional assessment criteria participants will fulfil the requirements of two national units of competency. These two units can be used toward partial completion of the eight units required for Diploma of OH&S (BSB51604).

For more information on the course please contact **Rani Chandra** on **9310 0245**.

# CEM Develops World Class Software

**After a year of development IFAP's team of leading Crisis & Emergency Management consultants launched its unique, state of the art, simulator software last month.**

IFAP Members, Modec Management Services, a company in the oil and gas industry which operates the Floating Production Storage Offtake (FPSO) MODEC Venture 11, currently off the North West Shelf, was the first to complete the **Co-ordinate Incident Response course** with the new software system at IFAP's Perth centre.

The fully customisable simulator software allows IFAP consultants to simulate an entire control panel or control room to look almost identical to the clients. This is not an "off the shelf" generic package but is regarded as a world class simulator software system with the ability to deliver an entirely customised program. Training can also be delivered via a portable simulator using the same software anywhere in the world.

Other facilities include: a dedicated control room; directing staff room; and corporate team rooms, direct inputs; programmable telephone system; sound effects and live simulated CC TV images of the incident.

The application of the simulator is totally flexible and can be applied to emergency training in any industry from mining to oil and gas to manufacturing plants.

For more information on this training call **Stephanie Frede** on **9221 9200**.



Leading Safety Solutions

SEE BACK PAGE FOR IFAP TRAINING DATES

# New Database

IFAP has recently introduced a new database system throughout the organisation.

Members may experience slight delays in the processing of payments, bookings and applications. We apologise for this and ask for your patience when dealing with accounts, course co-ordinators, and the membership team.

In the near future the new system will allow members to access these functions online.

## Subsidiary members

The implementation of the new database included a review of our current membership structure. As a result, the category of 'Subsidiary' will now be phased out.

All member's and subsidiary's will be requested to supply IFAP with their ABN, if they have one, to determine membership status for the coming financial year. The intent is for subsidiary's with an ABN to become a corporate member of IFAP in their own right, rather than falling under the parent company membership.

Please be assured that we will work with you to ensure this transition is suitable to your organisation. There will be cases, such as for branches of a company, where the parent company membership will still be sufficient.

We thank you for your assistance in this matter and look forward to continuing to provide leading safety solutions to your workplace. Should you have any queries, please contact our Member Services Officer, **Maree Zaccaria** on **9431 6285**.

# Visit IFAP at SIA 2007

**IFAP will once again be exhibiting at the annual Safety in Action/Materials & Manual Handling Trade Show in Melbourne this month.**

Featuring over 200 exhibitors, the Safety in Action/Materials & Manual Handling 2007 Exhibition will be held from Tuesday 20 to Thursday 22 March at the Melbourne Exhibition Centre.

Held in conjunction with the Safety in Action 2007 Conference, the trade show is one of Australia's largest safety and health events. IFAP will be located at **stand G42** and will be promoting its range of services available across Australia.

IFAP invites any Members and clients attending this event to visit the IFAP booth to discuss their training and consulting needs and get information on upcoming events.

# Have Your Say On Workplace Bullying!

**Complete IFAP's New Online Bullying Survey at [www.ifap.asn.au](http://www.ifap.asn.au)**

After a successful sold out IFAP breakfast presentation on bullying in the workplace last month IFAP have established a web based online bullying survey for members of the community to record their experiences.

The survey results will be placed into a secure database so a contemporary demographic profile of bullying in Western Australia can be obtained. This will assist in the future development of strategic interventions by government regulatory agencies. It is believed this is the first survey developed to assist in this process.

Visit IFAP's website [www.ifap.asn.au](http://www.ifap.asn.au) and click on the banner to complete the online survey. For more information call the **IFAP Corporate Social Responsibility Team** on **9221 9200**.

